

## Ogilvie Public Schools – ISD 333 333 School Drive Ogilvie, MN 56358 Phone: 320-272-5000 Fax: 320-272-5072

Kathy J. Belsheim, Superintendent 320-272-5075

Suzanne Davis, 7-12 Principal 320-272-5005 Benji Besser, Activities Director 320-272-5040 Ryan Koenigs, Pre K-6 Principal 320-272-5055 Brooke Stulc, Business Manager 320-272-5077

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To: All Interested Applicants

From: Kathy Belsheim, Superintendent, and Paul Jacobs, Maintenance Operations Coordinator

Re: Employment Opportunity

Date: February 13<sup>th</sup>, 2023

Ogilvie Public Schools is seeking qualified candidates who'd like to be part of building an efficient maintenance department filled with Lion Pride!

The following positions are available:

• 1-Full time - 32 hour Maintenance Department Position (afternoon/evening shift)

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- 1-Part time 24 hour
- **Duties:** To assist with the cleaning and maintenance of District's buildings. Responsibilities as assigned by the Maintenance Operations Coordinator.
- **Benefits:** Salary and benefits per the negotiated Ogilvie Education Support Personnel Association (OESPA) Master Agreement. Higher wage available, based on past work experience with similar responsibilities.
- **Duty Days:** Ogilvie Public Schools educates with a 4-day School Week structure; Monday is typically the non-school day.

Open until filled

Applicants should submit the following: District application (obtained at <u>www.ogilvie.k12.mn.us</u>) and letter of interest to Brooke Stulc, Ogilvie Public Schools, 333 School Drive, Ogilvie, MN 56358. Applications may also be submitted to <u>bstulc@ogilvie.k12.mn.us</u> For more information, please call Paul Jacobs at 320-272-5025.

"Ogilvie Public Schools is an equal opportunity provider and employer."